

User Setup and Maintenance

Setting Up and Maintaining PRIME NExT Users

The **User Maintenance** screen allows you to create and maintain the identity and program preferences for PRIME NExT users. You can also save private sets of definitions to be associated with your user ID. After logging in to PRIME NExT, you can change your user information, or set up another user. You can also change another user's information or delete a user.

Scarborough Research -- PRIME NExT Version: 2.8.001 Support: (800) 756-PRIME

Study: Philadelphia 2000 Release 1 Weight: 12 Months

Studies Report Spec's TV Dayparts Definitions Basic Reports Media Reports Saved Spec's Tools

User Maintenance Study Maintenance Study Maker Data Component Builder Data Extraction Data Import

User ID: demo3 User Name: Demonstration User Client Name: Scarborough Research

Reliability Notification Options

Bases Columns/Targets Rows Cells

File Paths

Save Paths - Public: C:\primenxt\SAVE\PUBLIC\ Private: C:\primenxt\SAVE\PRIVATE\

Study Path: C:\primenxt\STUDY\
Output Path: C:\primenxt\HTMLOUT\
Help Path: c:\primenxt\help\
Snapshot Macro: C:\PRIMENXT\MACROS\SNAP.XLS
Snapshot Path: C:\PRIMENXT\MACROS\
Logo File: C:\nphtml\scarbhomelogosm.gif Template File: C:\progra~1\msoffice\templa~1\prese
AVI File Path: d:\ NSI File Path: c:\primenxt\nsivip

Display Applications

HTML Browser: iexplore.EXE Spreadsheet: excel.exe Word Processor: winword.exe

Save User Information Reset Default User Information

The **Notebook Control** screen enables you to customize the notebook tabs the user sees. Screens to which the user should not have access are not visible.

To Add a PRIME NExT User

To add a PRIME NExT user:

1. Switch to the first tab to display the Studies screen by clicking on its associated tab.
2. In the User ID field, type the word "default" and press Enter.
3. Switch to the User Maintenance screen by clicking on its associated tab.

Note: At any time during the setup of a PRIME NExT user, you can click the Reset Default User Information button to reset the fields on the User Maintenance screen to their default values.

4. Complete the fields at the top of the User Maintenance screen as follows:

User ID:	A unique ID that distinguishes this user from other PRIME NExT users.
User Name:	The user's actual name.
Client Name:	The user's company name.
Reliability Notification Options	Check one or more of the Bases, Columns/Targets, Rows, and Cells boxes to indicate the crosstab elements for which you want low-respondent flags to appear.

5. Complete the fields in the File Paths section as follows:

Public Save Path:	Subdirectory under SAVE used for storing shareable saved definition files.
Private Save Path:	Subdirectory under SAVE used for storing restricted saved definition files (for network installations, this must contain a unique subdirectory for each user).
Study Path:	Used for storing PRIME NExT study files.
Output Path:	Used for writing temporary output files (for network installations, this must contain unique subdirectory for each user).
Help Path:	Contains PRIME NExT help system files.
SnapShot Macro:	Complete path and SnapShots macro.
SnapShot Path:	Complete path for SnapShots output.
Logo File:	Complete path and file name for company logo (optional).
Template File:	Complete path and file name for PowerPoint template (optional).
AVI File Path:	Complete path and file name for VALS AVI files (optional).
NSI File Path:	Complete path and filename for NSI VIP files (optional).

6. Complete the fields in the Display Applications section as follows:

HTML Browser:	Browser software for viewing output. For example, if you use Netscape, type <i>netscape.exe</i> . If you use Microsoft Internet Explorer, type <i>iexplore.exe</i> .
Spreadsheet:	Spreadsheet software for viewing output. For example, if you use Microsoft Excel, type <i>excel.exe</i> .
Word Processor:	Word processor software for viewing output. For example, if you use Microsoft Word, type <i>winword.exe</i> .

7. Click the Save User Information button.
8. To log in as this new PRIME NExT user, return to the Studies screen, type the new user ID, and press Enter.

To Change Your PRIME NExT User Information

There are two approaches to changing your user information. You can log in as yourself and follow the procedure below, or you can log in as another user and follow the instructions for changing a user's information.

9. Switch to the User Maintenance screen by clicking on its associated tab.

10. Change any field at the top of the screen except for User ID field. This field is what distinguishes you from other PRIME NExT users.
11. If PRIME NExT is installed on your intranet, configure the File Paths fields in consultation with your system administrator.

Note: If you change the paths, you can restore them to the defaults by clicking the Reset Default User Information button.

12. Change the Display Applications fields as desired. If you want to change your browser, spreadsheet, or word processor and don't know the file name, consult your system administrator.
13. Click the Save User Information button.

To Change a PRIME NExT User's Information

To change a PRIME NExT user's information:

14. Do one of the following:
 - Log in as the user you want to change, and switch to the User Maintenance screen by clicking on its associated tab.
 - Log in as yourself. Switch to the User Maintenance screen by clicking on its associated tab, and change the User ID to the one you want to change.
15. Change any of the other fields as desired.

Note: At any time during the setup of a PRIME NExT user, you can click the Reset Default User Information button to reset the fields on the User Maintenance screen to their default values.

16. To save your changes, click the Save User Information button.
17. Click Yes when prompted to confirm your request.

To Delete a PRIME NExT User

To delete a PRIME NExT user:

1. Launch Windows Explorer, and navigate to the USERS subfolder within the PRIMENXT folder.
2. Delete the user's .USR file in the C:\PRIMENXT\USERS directory (where C: is the directory in which you installed PRIME NExT).

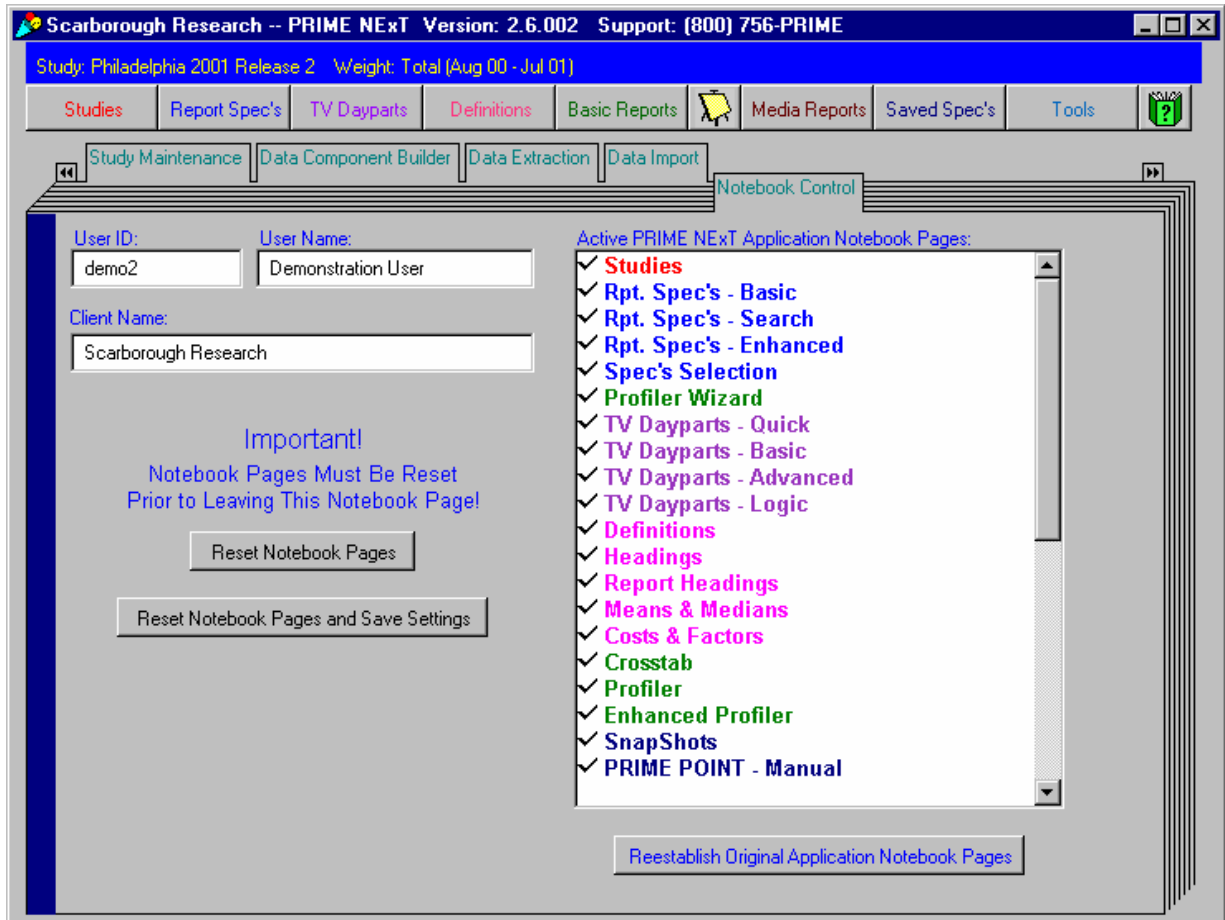
For example, to delete the MARIAD user, you would delete the following file:

C:\PRIMENXT\USERS\MARIAD.USR

Notebook Control

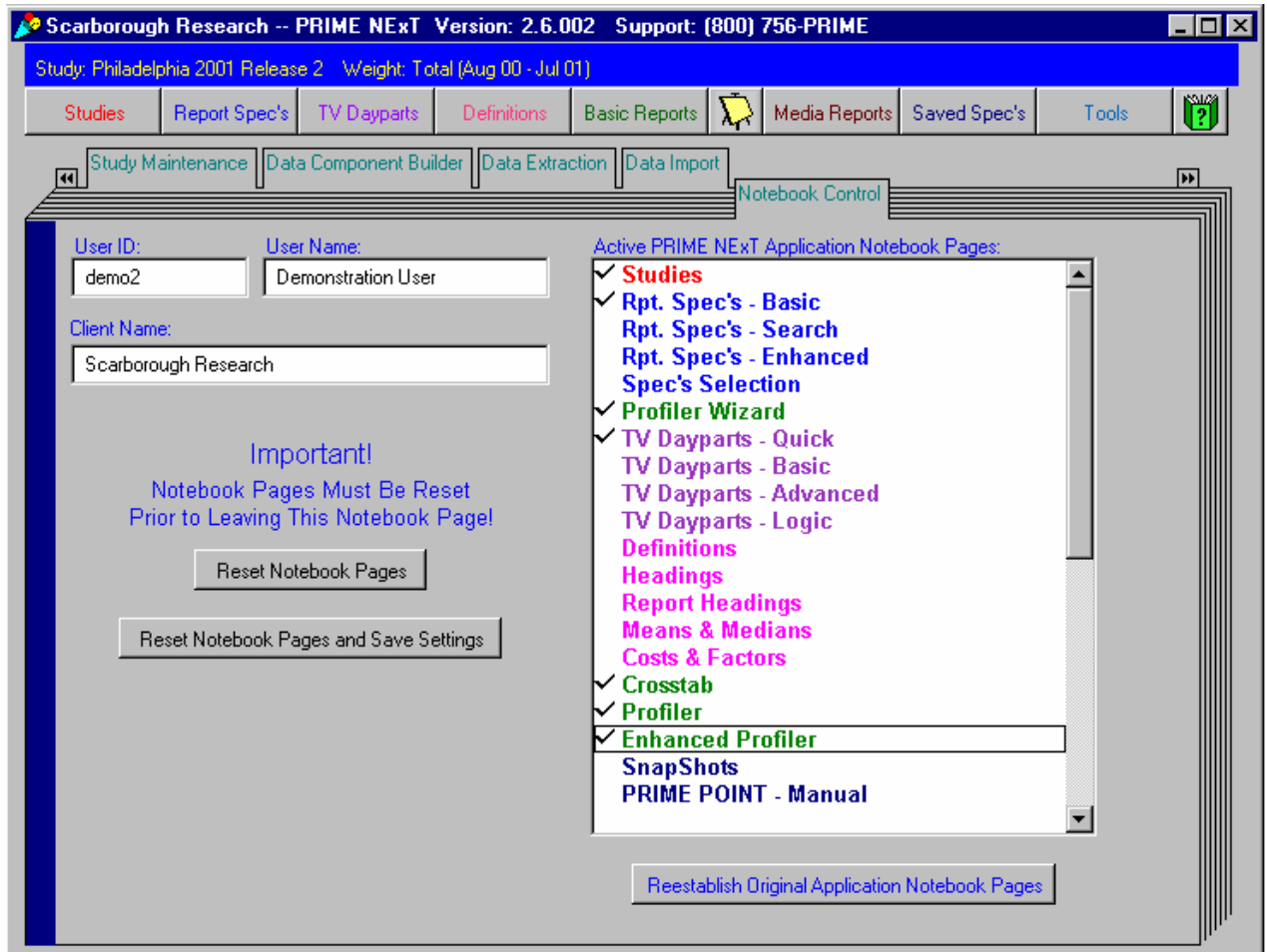
The **Notebook Control** function provides a convenient way to customize the notebook tabs the user sees while using PRIME NExT. The Notebook Control screen displays the user ID, user name, and client name, along with the list of all possible PRIME NExT application screens.

Note: The screens preceded by check marks are the ones that are currently active; by default, the Studies and Notebook Control screens are always active.



To customize the tabs the user sees:

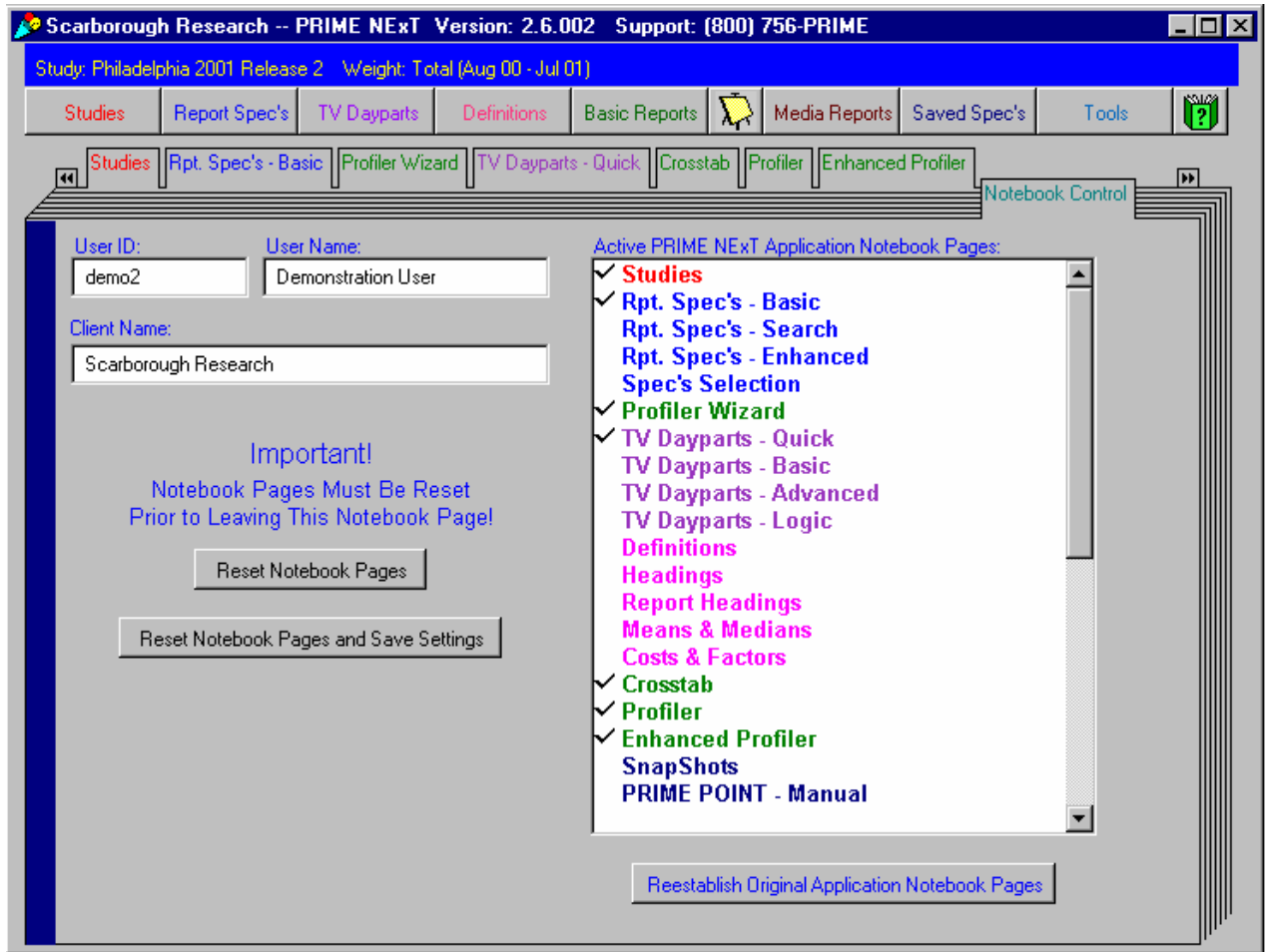
1. Select the tabs you want to make available to the user.



2. Click Reset Notebook pages.

Note: The selection you just made is valid for this session only. When the user logs in again, the original notebook application tabs will be available. To make the selections permanent, you use the Reset Notebook Pages and Save Settings button, described below.

3. Verify that the chosen tabs are visible.



4. To return to the original notebook tabs, click Reestablish Original Application Notebook Pages.
5. Optionally, to save the chosen tabs for the next and subsequent PRIME NExT sessions, click Reset Notebook Pages and Save Settings.

Note: Before you leave the Notebook Control screen, you must click one of the two Reset buttons.